



## HEADQUARTERS OF HOMEGUARDS/ CIVIL DEFENCE & SDRF J&K-SRINAGAR

Srinagar: Phone No. 01942455165 Fax No. 01942484837 (May to October)  
 Jammu: Phone No. 01912430831 Fax No. 01912437030 (November to April)  
 E-mail-id: [hgcddrj@gmail.com](mailto:hgcddrj@gmail.com), [ighg@jkpolice.gov.in](mailto:ighg@jkpolice.gov.in).

**Subject : Advertisement Notice for engagement as Special Police officers (SPOs) in SDRF J&K**

### **ADVERTISEMENT NOTICE**

Applications as per enclosed proforma are invited from the permanent residents of J&K State (Male only) for their engagement as SPOs (Skilled) in SDRF J&K as per the directions of PHQ-J&K against the monthly honorarium as admissible in terms of policy for such engagements.

These SPOs are required to meet the emerging requirements in the fields of disasters either natural or man-made.

The engagements shall be restricted to native districts. These engagements shall be made on the recommendations of the Board constituted by this Directorate.

The "Educational Qualification, Age and Physical Standards" prescribed for engagement as SPOs are specified as under:-

1.	<b><u>Educational Qualification:</u></b> <b><u>(Matric)</u></b>	1. <u>Matric</u> - <u>10 marks</u> 2. <u>10+2</u> - <u>12 marks</u> 3. <u>Graduation</u> <u>and above</u> - <u>15 marks</u> <b><u>(Maximum)</u></b>
2.	<b><u>Age</u></b>	Candidates should not be less than <u>18</u> years and not more than <u>28</u> years of age as on date of issue of this advertisement notice.
3.	<b><u>Physical Standard</u></b> <b><u>Height = 5' - 6"</u></b> <b><u>Chest = 32" (unexpanded)</u></b> <b><u>33-1/2" (expanded)</u></b> <b>(For Candidates belonging to</b> <b>Ladakh region and Gorkha</b> <b>community <u>Height = 5'-4"</u> )</b>	1. <u>Below 5' - 8"</u> - <u>10 Marks</u> 2. <u>5' - 8"</u> - <u>11 Marks</u>

(ADGP)

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4.	<b><u>Physical Endurance Test</u></b>	i) <b><u>Race : 1600 meters Race in . 6 minutes and 15 seconds.</u></b> ii) <b><u>Push Ups : 20 (one cycle of up &amp; down to counted as one)</u></b>
5.	<b><u>In-service VHGs (Age: 18 to 37) years</u></b> (VHG: who have crossed the age limit of 28 years but are within 37 years of age and have completed five years of engagement shall be eligible to apply)	1. <b><u>One year (completed)= 01 mark</u></b> (However, in-service Homeguard volunteers shall be given additional mark of each additional year of engagement subject to <u>maximum of 04 marks</u> )

**Note: All the tests shall be qualifying in nature**

Since the service of these SPOs shall be utilised during disasters either natural or man-made, preference will be given to those candidates who have knowledge/experience in the following fields:-

Swimming, Mountaineering , Fire fighting, First Aid, Sweeper, Cook, Masonary, Driving (with Heavy driving license), Electrician, Cobbler, Washerman, Gardner, Plumber. **(01 mark Maximum)**

The application forms (as per Annexure-A) should be accompanied with attested copies of following certificates:

1. Date of Birth Certificate (Matriculation)
2. Academic qualification certificate
3. State Subject Certificate
4. Four copies of recent passport size photographs
5. Any other experience certificate related to the field of preference as mentioned above

**Candidates will be subjected to the tests in fields of preference as mentioned above.**

“Application Forms” completed in all respect shall be deposited in the office of **Commandant SDRF 1<sup>st</sup> Bn.** and **Commandant SDRF 2<sup>nd</sup> Bn.** at **Srinagar** and **Jammu** respectively under proper receipt. The incomplete application forms or not filled properly shall not be entertained. The candidates of Leh and Kargil shall deposit their application forms in the office of Dy. Controllers Civil Defence Leh and Kargil respectively.

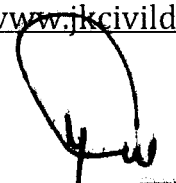


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The last date for receipt of application forms is **10<sup>th</sup> Nov. 2018 (4:00P.M).**  
The Commandants SDRF 1<sup>st</sup>/2<sup>nd</sup> Bns. Srinagar /Jammu shall maintain all the records of such "Applications" received from the candidates in the separate prescribed registers (District-wise) for submission to the Board before engagement process starts.

The candidates shall have to appear in the prescribed tests at their own expenses on the date and venue to be communicated separately. The application forms can also be downloaded from the Police as well as this organisation website i.e. [www.jkpolice.gov.in](http://www.jkpolice.gov.in) , [www.jkcivildefence.org](http://www.jkcivildefence.org).

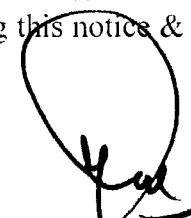
  
(Munir Ahmed Khan) IPS  
Addl. Director General of Police  
HG/CD & SDRF, L&O, Security  
J&K-Srinagar

No. ESTT-(HQRS) /2018/Engmnt/Sgr/ 11/02-11/124

Dated: 20 -10-2018

Copy to the :-

1. Director General of Police J&K, Srinagar for favour of information.
2. All ADGPs J&K for favour of information
3. All IGP's J&K for information.
4. All DIGs J&K for information.
5. All District SsP/All Commandants of JKAP/IRP Bns. for information & n/a
6. All SsP of CID/Traffic/Telecom/Crime/Railway/Principals PTS Manigam/ Kathua/ PTTI, Vijaypur/STC Talwara/Sheeri-Baramulla for info & n/a.
- 7-8. DIG HC /CD & SDRF Jammu for uploading this notice & application form on official website of this organisation & circulate to all general public.
9. Staff officers (Admn/Trg) to ADGP HG/CD & SDRF J&K-Srinagar for info. & n/a.
- 10-12. Director CD & SDRF Kashmir/Directors Homeguards Jammu/Srinagar for info. & n/a
- 13-14. Commandants SDRF 1<sup>st</sup>/2<sup>nd</sup> Bns. Srinagar/Jammu for information and n/a.
15. Director information J&K alongwith 10 spare copies of this notice & application form for favour of publication in leading local dailies of Kashmir & Jammu and two national dailies for three consecutive days.
- 16-17. Director Door-Darshan Srinagar/Jammu for telecasting this notice for five consecutive days.
- 18-19. Station Director Radio Kashmir (Srinagar)/Jammu for broadcasting this notice for five consecutive days.
20. PRO to DGP J&K. He will ensure that the above notice alongwith application form is widely publicised through print as well as electronic media.
21. I/C IT Centre PHQ J&K-Srinagar for uploading this notice & application form on Police website.
22. Office file for records

  
Addl. Director General of Police

**Annexure "A"**  
**APPLICATION FORM FOR POST OF SPO IN J&K SDRF BATTALIONS**

Sr. No. of the application form: \_\_\_\_\_ (for office use only)

1. NAME OF THE APPLICANT (In Block Letters) \_\_\_\_\_

\_\_\_\_\_

2. FATHER'S NAME \_\_\_\_\_

3. IDENTIFICATION MARK \_\_\_\_\_

4. PERMANENT ADDRESS :-

I). Village \_\_\_\_\_

II). Tehsil : \_\_\_\_\_

III). District: \_\_\_\_\_ Pin Code: \_\_\_\_\_

IV). Mobile No: \_\_\_\_\_

5. Date of Birth ( In Christian era ) \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ (DD/MM/YYYY)

6. In service VHG ( if any ) \_\_\_\_\_(Yes/ No)

(Attach Certificate from Concerned Area Commandant Homeguards)

7. Are you having experience in the following fields :

(if yes - Copy of Valid certificate be attached)

***"Swimming, Mountaineering, Fire fighting, First-aid, Sweeper, Cook,  
Measonary, Driving, Electrician, Cobbler, Washer-man,  
Gardner, Plumber"***

8. List of Enclosures : 1. .... 2. ....

3. .... 4. ....

5. .... 6. ....

**NOTE:- Attested photocopies of all documents be attached.**

I hereby solemnly declare that the above mentioned particulars are correct to the best of my knowledge and belief and in case, the above information is found in-correct at any stage I shall be liable to be prosecuted / disqualified from the engagement / selection process including loss of engagement as SPO, if offered to me.

Dated:-...../2018

**Signature of the Applicant**

(Complete sign not initials )

**CERTIFICATE**

I ..... certify that Shri.....  
..... VHG No. .... S/O:.....  
R/O:..... Tehsil:.....  
District ..... has been working as VHG in.....  
District w.e.f..... ,

Area Commandant  
Homeguards .....

**ACKNOWLEDGEMENT**

Received an application form from Shri.....  
S/O:.....  
R/O:..... Tehsil:.....  
District ..... for the engagement of SPO in J&K SDRF  
Battalion  
Date:..... /2018

Seal & Signature  
of the Receipt Clerk